

MFCCC Parent Steering Committee / Monthly Meeting

Date: May 17, 2012

Time: 11:45 a.m. – 12:45 p.m.

Location: MFCCC

Meeting Called By:

Facilitator: Lee Ann Isbell, Director

Minutes Assigned:

Attendees: Parents: Heather Winfrey-Richman

Staff: Lee Ann Isbell

Guests: None

Parent Steering Committee Fund Balance:

Balance was \$8,806.72 as of April 30, 2012. *PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes.*

Parent Steering Committee Fundraisers:

- *Drink Pouches & Other Recyclables (Katie MacGregor):* No report.
- *Greeting Cards (Julie & Missy):* Julie reports the fundraiser sale will run 6/11-6/27; delivery 7/6. Missy will prepare and distribute the fundraising materials. She will also set up a card exchange for those that have some cards they will not use and those that can use the cards.
- *Kroger (Leads – Amy):* Received a check from Kroger for \$157.02. They give MFCCC 3% of reloads on Kroger gift cards purchased from Child Care. We receive a check every time we have \$5,000 in reloads. Stop by the office to purchase your reloadable gift card.
- *Monkey Joe's (Lead-Heather):* Mark your calendars! Thursday August 16th and the third Thursday in January 2013. You don't want to miss this fun event!
- *Scrip (Leads - Jennifer):* Profits for May \$48.44
- *Target Visa – Taking Charge of Education (TCOE) =* Note that 1% of all Target purchases on a Visa Target card go to MFCCC and .05% of all Visa purchases go to MFCCC. For more information to link your Target Visa card with TCOE see Lee Ann.
- *Frozen Treats (Julie Harms):* The committee decided to remove this fundraiser at this time.
- *Box Tops for Education:* Received \$140.70! Keep saving the box tops and Campbell's labels.

Other Activities:

- *Welcome Packets (Lead – Nicole) –* Nicole and Lee Ann discussed the option to change from giving t-shirts and onsies to giving reusable grocery bags with our logo. We think the bags will be used longer than a t-shirt or onsie and will be more useful for the families. Lee Ann will investigate the cost of the bags. In the meantime, Nicole will continue using the shirts in stock.
- *Quality Rating System (QRS):* Received appeal findings. Overall QRS score was raised from 3.35 to 3.44. Star Level 1 remains. We received \$771.70 for March and April QRS add-on payment from DHS for having a Star Level 1. ☺
- *Summer Camp (Lee Ann):* We are approved for Summer Camp as license-exempt through DCFS. Methodist is giving us the GOMP space that was used last year. Summer Camp will run June 4-August 10. Applications are being accepted. Enrollment is good.
- *Kindergarten 2012 (Lee Ann):* Currently have a waiting list for Kindergarten 2012-2013.
- *Family Night:* Family Night was Thursday, April 26th. Spaghetti dinner was enjoyed by all. The activities were a great success. Positive comments from committee that it was mostly outside.

- *Month of the Young Child*: Donations to “Make a Wish Foundation” was \$120.99. Parents would like to see more dress up days (PJ day, crazy hair day, etc....) during Month of the Young Child.
- *Spring Program & Graduation*: Wednesday, May 23rd for Bubble, Balloon, Rainbow, Sunshine, and Dinosaur. The younger classes will do a daytime program. Watch for announcements.
- *Teacher Appreciation Week (Heather)*: The theme was Hollywood Walk of Fame. The event was May 7-11. The teachers and staff really appreciated all the extra effort parents put into making Teacher Appreciation Week extra special this year. The food was delicious and popcorn box with candy, popcorn, and movie ticket was perfect! Thank you, thank you, thank you!!

New Projects:

- *Teacher Resource Room (Lee Ann)*: We want to be certain to keep this project on our list. It is a goal for the PSC. As funds continue to build, we will look closer at getting this project off the ground. Lee Ann will speak to Angi about completing the project in phases.
- *Capital*: Lee Ann reports that she received \$50,000 for capital improvements from Methodist for 2012. The two offices, hallways, and Dinosaur rooms were painted along with door frames in the hallways. We are planning new flooring for the Commons and Toddler Areas. Scheduled for June 2012. Lee Ann is also planning for capital 2013. She requested capital funds for an Infant/Toddler playground in the tent area behind the building. Facilities helped to collect the information needed for the capital request. The project is expected to cost \$86,000 if all phases are completed. The project can possibly be phased in, too.
- *Annual Survey (Lee Ann)*: Thank you for completing our annual survey. We are in the process of reviewing the favorable results.

Next Meeting: June 21st @ 11:45 a.m. at MFCCC

Participate: In person or by teleconference: 800-466-7920, enter code 6723196.

Summary of Action Items:

Action Item	Responsible Party	Due Date	Status
Quality Rating System (QRS)	Lee Ann	Complete	Star Level 1; overall score 3.44
Active Member Recruitment	Patti/Heather	Complete	Spreadsheet complete
Early Child Construction Grant	LeeAnn, Maureen, Jessica	Complete	MFCCC will not be applying for the grant
Fundraisers: Drink Pouches, Ink Cartridges, Cell Phones Greeting Card Sales 2011 Greeting Cards Sales 2012 Script Gift Cards Sweet And Savory Sale Pastry Puffins March 2012 Frozen Treats	Katy M. Julie H. Julie H. Jennifer S. Patti Lee Ann/Angi Julie H	Ongoing Complete 6/11-6/27 Ongoing On Hold Complete Canceled	Good response Profit=\$390 Delivery 7/6 Report Profits Report Profits Profit =1,395 Canceled
Quality Counts Grant Project 2011	Lee Ann	Complete	
Welcome Packets	Nicole	Ongoing	Lee Ann will investigate prices for reusable grocery bags
Teacher Resource Room	Lee Ann/ Angi	In process	Lee Ann will request bids and options to phase in project
Capital 2012	Lee Ann/Angi	June 2012	Angi has flooring company involved.
Capital 2013	Lee Ann	Submitted	