

MFCCC Parent Steering Committee / Monthly Meeting

Date: February 16, 2012

Time: 11:45 a.m. – 12:45 p.m.

Location: MFCCC

Meeting Called By:

Facilitator: Lee Ann Isbell, Director

Minutes Assigned:

Attendees: Parents: Heather Winfrey–Richman, Katie MacGreggor, Amy McLaren, Patti Pitcher

Staff: Lee Ann Isbell & Julie Harms

Excused: N/A Absent: N/A Guests: None

Parent Steering Committee Fund Balance:

Balance was \$8,306.29 as of January 31, 2012. *PSC funds are used to support PSC-sponsored activities, such as those discussed in these minutes.*

Parent Steering Committee Fundraisers:

- *Drink Pouches (Katie MacGreggor):* Katie will make flyers for the cell phone and ink cartridge recycling, too. If the project gets too big, she will ask for a partner to assist her.
- *Greeting Cards (Julie & Missy):* The committee would like to do this fundraiser again in the future.
- *Kroger (Leads – Amy):* Need \$5,000 worth of reloads/purchases to get 3% check.
- *Monkey Joe's (Lead-Heather):* \$179.00 profit from the January 19th event. Future events are scheduled for the third Thursday in August 2012 and January 2013.
- *Scrip (Leads - Jennifer):* Profits for February=\$17.13.
- *Target Visa – Taking Charge of Education (TCOE) =* Note that 1% of all Target purchases on a Visa Target card go to MFCCC and .05% of all Visa purchases go to MFCCC. For more information to link your Target Visa card with TCOE see Lee Ann.
- *Sweet N' Savory Snack Sales (Lead- Patti):* The committee agreed to put this project on hold for right now.
- *Butterbraid & Cookie Dough (Angi Douglas & Marti McClure):* A few boxes of cookie dough are still available for purchase.
- *Pastry Puffs (Angie & Lee Ann):* Lee Ann has been contacted by a company that makes pastry puffs similar to Butterbraids. The advantages of their product are that the puffs are frozen in individual servings and can be baked straight from the freezer. The PSC would like to proceed with the Easter fundraiser with this company. Lee Ann will contact the company and Angie.
- *Frozen Treats (Julie Harms):* Julie thought that we might be able to sell frozen treats and/or frozen pizzas using the ice cream freezer from Support Services. Will discuss at a later date.

Other Activities:

- *Welcome Packets (Lead – Nicole) –* Nicole reports 5 new families and 5 children responded to her initial welcome letter.
- *Quality Rating System (QRS):* We were awarded a Star Level 1, scoring 3.35. To get a Star Level 2, we needed a 3.5. The MFCCC teachers and staff worked very hard. We do not agree with all their findings and plan to appeal some areas. In the meantime, we celebrated with a catered lunch and \$25 gift cards for all. Looking forward, we feel with are worthy of the 3 star level and will meet as a group to determine our future goals.
- *Summer Camp (Lee Ann):* Lee Ann reports that it is looking favorable for getting the same space used last year for Summer Camp. We should know by end of February or early March.

- *Kindergarten 2012 (Lee Ann)*: Lee Ann reports that enrollment for 2012-2013 Kindergarten year is underway. Open House is 2/20/12. We currently have 11 children enrolled for class size of 12.
- *DCFS License Renewal (Lee Ann)*: Lee Ann reports that DCFS is in the process of renewing our license. The process is nearly complete.

New Projects:

- *Teacher Appreciation Week (Heather)*: The theme is Hollywood Walk of Fame. She plans to collect bio info with pictures, massages, catered meals, potluck meals, etc... The event will be May 2-6.
- *Employee of the Month*: Last month someone suggested that we have some type of EOM just for Child Care, where the employee will be spotlighted and given a gift card. As of now, the committee felt it was too big of a project but will consider it for future.
- *Quality Counts Grant (Lee Ann)*: Lee Ann applied for a Quality Counts Grant in the amount of \$12,000. She reports that child care centers with a larger percentage of children receiving DHS child care assistance will be given a higher priority. We only have about 3%-5% of our children on the Child Care Assistance Program. We should get the results some time in March.
- *Teacher Resource Room (Lee Ann)*: We want to be certain to keep this project on our list. It is a goal for the PSC. As funds continue to build, we will look closer at getting this project off the ground.
- *Capital*: Lee Ann reports that she has been give \$50,000 for capital improvements from Methodist for 2012. The two offices, hallways, and Dinosaur room is being painted along with door frames in the hallways and the rooms being painted. Lee Ann spoke with Angi after getting feedback from employees. We are looking at new flooring for the Commons and Toddler Areas.

Next Meeting: March 15th @ 11:45 AM at MFCCC

Participate: In person or by teleconference: 800-466-7920, enter code 6723196.

Summary of Action Items:

Action Item	Responsible Party	Due Date	Status
Quality Rating System (QRS)	Lee Ann		Waiting for star level award.
Active Member Recruitment	Patti/Heather	Complete	Spreadsheet complete
Early Child Construction Grant	LeeAnn, Maureen, Jessica	Complete	MFCCC will not be applying for the grant
Fundraisers: Drink Pouches, Ink Cartridges, Cell Phones Greeting Card Sales Script Gift Cards Sweet And Savory Sale	Katy M. Julie H. Jennifer S. Patti	Ongoing Complete Ongoing Ongoing	Have 500+ for submission Profit=\$390 Report Profits Report Profits
Quality Counts Grant Project 2011	Lee Ann	Complete	
Welcome Packets	Nicole	Ongoing	