

Clinical Pastoral Education - Internship (26 weeks)
Guidelines and Expectations

Unit Dates: Approximate start and finish dates are the first weekday of the month in the months of September and March and finishes on the last day of the sixth month.

Accredited Hours for Internship Unit:

26 weeks @ 8 hrs. direct ministry/week	208 hours
7 days (Sat or Sun) 24 hr. primary on-call	84 hours
12 supervisory sessions (1x/2wks.)	12 hours
22 Group Seminars (Thursday 7:30am-12) (Wednesday 1-5)	<u>110 hours</u>
(6 Meriter All Chaplain Didactics)	414 hours

This format takes the CPE experience accomplished in twelve weeks and extends it to a twenty six week process. One unit of CPE credit will be gained upon satisfactory completion of the twenty- six weeks. This format includes weekend on-call experience as a significant component of clinical learning. Interns will utilize the Wednesday and Thursday Group Seminar times for process learning. Supervision is scheduled every other week.

Weekend on-call responsibilities will include serving as primary on-call chaplain for a period of no less than twenty-four hours. Back-up on-call will be provided by DSC staff. Interns will be required to preach the Hospital Chapel Service (9:30). Interns may, if desired, fill Night Chaplain openings when they occur. Interns will coordinate and communicate the on-call schedule with the Department of Spiritual Care Secretary.

In addition, weekend and weekday ministry schedules need to be coordinated with one's ministry team (Hospital team), communicated to your team members, department secretary, pastoral team leader, and CPE Supervisors. Although these hours may be adjusted, a premium is placed on regularly scheduled weekly hours to ensure consistency and predictable distribution of pastoral coverage. A monthly weekday ministry schedule shall be developed by each intern and maintained by them for accuracy. This will facilitate team coordination and collaboration.

Clinical unit assignments will be based on student's interests, learning goals, supervisory input, and need for pastoral coverage. Interns represent the Department of Spiritual Care on their clinical units and are to assume responsibility for the provision, coordination, and oversight of pastoral care in their areas. The senior staff chaplain functions as the clinical coordinator leader and is there to assist you in orientating and integrating into your clinical assignments.

Interns will be expected to complete departmental documentation, follow its policies and procedures, and meet the program requirements for Clinical Pastoral Education.

Intern Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____