MERITER HEALTH SERVICES, INC.
CLINICAL PASTORAL EDUCATION - INTERNSHIP
GUIDELINES AND EXPECTATIONS

UNIT DATES
Approximate start and finish dates are the first weekday of the month, in the months of
September, December, March, and June and finishes on the last day of the third month.

ACCREDITED HOURS FOR INTERSHIP UNIT:

12 weeks @ 18-20 hrs. direct ministry/week	216 - 240 hours
3 - 4 days (Sat. or Sun.) primary on-call	48 - 64 hours
12 supervisory sessions (1x/wk.)	12 hours
3 Meriter Chaplains' Didactics	3 hours
11 Group seminars (Tues. 1-5 / Thursday 7:30 – 5:00)	88 - 100 hours
APPROXIMATE TOTAL	389 - 419 hours

This format accomplishes one unit of CPE training (approx. 400 hours of supervised learning) in
twelve (12) weeks. One unit of CPE credit will be gained upon satisfactory completion of the
twelve weeks. This format includes weekend on-call experience as a significant component of
clinical learning. Interns will utilize the Tuesday and Thursday Group Seminar times for process
learning with Residents in a combined group experience. Supervision is scheduled weekly and
attendance at monthly Meriter Chaplain Didactic is required.

Weekend on-call responsibilities will include serving as primary on-call chaplain for a period of
no less than twenty-four hours with back up on-call provided by departmental staff. Interns will
be required to preach the Sunday service (9:30am). Interns may, if desired, fill Night Chaplain
openings when they occur and receive the scheduled stipend.

In addition, weekend and weekday ministry schedules need to be coordinated with one's ministry
team (Hospital team), communicated with team members, department secretary, clinical
coordinator and CPE Supervisor. These hours should be adjusted depending upon one's weekend
on-call schedule. A monthly weekday ministry schedule shall be developed by each intern and
maintained by him or her for accuracy. This will facilitate team coordination and collaboration.

Intern Signature: _____   Date:_____

Supervisor Signature: _____   Date:_____