

**IOWA METHODIST MEDICAL CENTER**  
**Department of Surgery Education**  
**Policies & Procedures**

**Policy on Chief Resident Responsibilities**

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**Purpose**

This policy outlines the commitments for the chief surgery resident in his/her final year of residency at Iowa Methodist Medical Center and Broadlawns Medical Center.

**Responsibilities**

The chief or final clinical year is committed to the principal components of general surgery at Iowa Methodist Medical Center or Broadlawns Medical Center. Not more than four (4) months may be devoted exclusively to any one principal component of general surgery.

In the chief year, resident(s) must rotate only on services devoted to the principal components of general surgery (General Surgery, Surgical Oncology & Transplant, Vascular Surgery, Colorectal, and Chief Service). The chief resident rotating at Broadlawns shall be responsible for clinical and administrative duties at Broadlawns. The chiefs at Iowa Methodist Medical Center will divide clinical and administrative duties at Iowa Methodist. Delegation of duties is as follows:

| <b>Rotation</b>    | <b>Months</b> |
|--------------------|---------------|
| General Surgery    | 2             |
| Colorectal Surgery | 2             |
| Surgical Oncology  | 1             |
| Vascular           | 1             |
| Chief/Trauma/Admin | 3             |
| BMC                | 3             |

Chief resident(s) may have primary responsibility for surgical specialty cases if the patients are on a general surgical service. Cases must be admitted to general surgical service so the designated chief is able to follow preoperatively and postoperatively.

The Chief Resident on “Chief Service” is responsible for oversight of the trauma service, including availability for trauma resuscitation and operative procedures.

Chief residents will always serve as resident mentors for junior residents and interface with the resident(s) regarding any policies and procedures and any resident concerns.

Chief residents who desire to take leave during the last week of June in order to begin a fellowship or other assignment on July 1 must:

- a. Have conserved sufficient vacation time to cover the requested days.
- b. Request no more than 5 days leave, regardless of the number of vacation days available.
- c. Ensure that his/her service is adequately covered.
- d. Submit his/her request for time off at least 30 days in advance.
- e. Obtain the approval from the Service Director of the rotation, and the program director

Any questions about the policy or its interpretation can be directed to the residency program director or residency program coordinator.

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**Approved by the Surgery Education Committee on August 17, 2016**