

Rotation Description: BMC Emergency Medicine Elective Rotation

A. General Information

1. Rotation Length: One month
2. Faculty: BMA emergency room staff physicians
3. Course Director: David Rogan, MD
Phone number: 282-2253

B. First Day Orientation

1. The resident should report to the Medical Education Office at BMC (phone: 282-2581 LuAnn) on the first day of the rotation to complete necessary paperwork and to obtain a picture ID to be worn during the rotation at BMC.
2. The resident should contact the course director prior to the start of the rotation to confirm the schedule for the month. There is a requirement of 40 patient contact hours per week during the rotation. Any vacation time to be taken during this rotation needs to be approved in advance by completing a vacation request form.
3. The course director or one of the other ER staff physicians will provide orientation to the emergency room on the first day of the rotation.

C. Objectives and Description of Rotation

1. The primary purpose is to expose the internal medicine resident to the variety of medical and surgical problems presenting to a busy adult emergency department in a county hospital setting.
2. Principal Teaching Method: The resident will see patients with a wide variety of acute and subacute problems during the rotation. The resident will perform the initial evaluation on these patients and after completing a focused history and physical examination, discuss the case with the attending staff physician. Final diagnostic and treatment plans will be developed and implemented by the resident.
3. There will be opportunities for certain procedures to be performed including pelvic examinations, rectal examinations, lumbar puncture, suturing lacerations, cardiac life support procedures, etc. These procedures will be performed under the guidance of the emergency room faculty physicians. Any procedures performed during the rotation should be entered on E-Value within 48 hours of doing the procedure.

D. Patient Care

1. There will be a mix of male and female patients and a wide range of ages and clinical problems encountered during the course of this rotation.
2. Specific patient care opportunities during the rotation include evaluating patients with complicated medical problems, seeing patients with trauma-related injuries, seeing patients with acute obstetric and gynecologic problems, and assessment of critically ill patients where rapid stabilization and diagnosis will be essential.

3. The resident will be expected to attend his/her weekly continuity of care clinics during the rotation.

E. Evaluation

At the end of the rotation, the resident will be evaluated by the supervising faculty. Personal feedback will be provided and an evaluation form will be completed on the E-Value web site. The evaluation can be reviewed on-line by the resident and submitted on-line to the program director for review.

The resident will be evaluated by faculty in each of the required six general competency areas as follows:

1. Patient Care:

- a. Demonstrate ability to effectively evaluate and manage patients with emergency medical conditions.
- b. Demonstrate competence with required procedures encountered during the rotation, including common ER procedures such as ET intubations, performing CPR, suturing lacerations and placing Foley catheters and passing NG tubes.

2. Medical Knowledge: Demonstrate ability to access and critically evaluate current medical information relevant to emergency problems and demonstrate understanding of assigned reading materials in the syllabus provided.

3. Practice-Based Learning: Demonstrate ability to identify gaps in knowledge and skills in the care of patients with emergency medical conditions and demonstrate real-time strategies to address these gaps.

4. Interpersonal and Communication Skills

- a. Demonstrate adequate communication abilities in dealings with patients and families.
- b. Demonstrate adequate communication in dealing with referring and consulting physicians encountered during the rotation.
- c. Demonstrate timely and complete medical records as assessed by supervising ER faculty.

5. Professionalism: Demonstrate respectful behavior towards patients and families, colleagues, nurses, and other allied health personnel. Always protect patient confidentiality and provide informed consent.

6. Systems-Based Practice: Demonstrate an evidence-based, cost-conscious approach to patient care. Collaborate with nursing, social services and other allied health care providers to assure timely, comprehensive emergency care provided and one adequate follow-up arranged.

July 2004

Reference: Information & Expectations While on Rotation at Broadlawns Medical Center (BMC) for Senior Affiliating Residents from IMMC

This memorandum will answer questions you might have about this hospital and/or your assigned rotation. We will cover the areas of reporting, attire, meals, personal medical care, special teaching sessions, and hospital policy. If you have any further questions or concerns please call LuAnn Vondracek, Program Coordinator, at 282-2581.

REPORT

For Surgical Residents - The service director will send you to the Medical Education Program Coordinator within the first few days of your arrival for orientation. At orientation you will be given applicable hospital policies, get you BMC identification badge, receive a facility tour and then sent to your assigned area for a department orientation.

For Medicine Residents – Please report for orientation promptly at 8:00am the first morning of your rotation. Generally orientation is done in the Ingersoll Conference Room. At orientation you will be given applicable hospital policies, get you BMC identification badge, receive a facility tour and then sent to your assigned area for a department orientation.

PARKING

You will receive a parking permit at orientation. You may park in doctor designated parking or in any lot except the following: not directly in front of the Family Health Center or the Sands lot behind the Family Health Center.

ATTIRE

Please bring a white jacket, which is worn over regular clothing, along with your BMC nametag, which must be worn at all times. Should you wish the hospital to launder your jacket, be sure it is identified before depositing it in the Doctor's Lounge on Tuesday morning. Your laundered jacket may be picked up in the Doctor's lounge after noon on Friday.

MEALS

When here on your scheduled rotation food is available free-of-charge at the Morning Report (0730-0800) and Noon Teaching Conference (1145-1330) in the Ingersoll Conference Room.

Residents will be issued a "meal allowance" to allow you to eat in the cafeteria if you should be on call and miss the Morning Report breakfast or Noon Teaching Conference lunch. If you eat breakfast or lunch in the cafeteria on days when Morning Report and Noon Teaching Conferences are held, that amount will be deducted from your allowance. You must have your BMC ID badge to have meals deducted from your allowance or you will be required to pay. A meal allowance of \$112.00 is allotted for a two-week period.

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Serving times in the cafeteria are

Breakfast	6:30 a.m. - 9:00 a.m.
Lunch	10:30 a.m. - 1:30 p.m.
Dinner	4:00 p.m. - 6:30 p.m.

You may go to the Ingersoll conference room during meal times, get a tray of food, then go to the cafeteria if you so desire.

When doing Med 2 Clinic you may eat free in the Ingersoll Conference, but would have to pay when going through the cafeteria.

BILLING AND DEA NUMBERS

Before your arrival you have been assigned a "billing number" (also referred to as a "BMC Provider Number"). You have also been pre-assigned a hospital DEA number if you do not have your own. Information on both of these numbers will be provided to you during orientation. Your billing number may also be located by putting your last name into the billing system. The Pharmacy may also pull up your hospital DEA number. You have also been assigned a medical transcription number.

MAIL

You have a 'mail box' in the hanging folders are located on the mail cart just outside the mailroom (across the hall from the switchboard). Please check your mail folder frequently. This is separate from medical records information.

CALL ROOM

To the IMMC Medicine Residents - When doing night or weekend call you will have to go to the PBX (telephone operators) and sign for the key. The Junior and Senior Residents will be assigned an individual call room on the upper North Hallway. The key must be returned promptly the morning after your call is complete.

To the IMMC Surgical Residents - You have access to a sleeping room adjacent the Surgical Director's office. The key is to be passed from resident to resident.

PERSONAL MEDICAL CARE

We understand that you may require emergency medical, dental, or psychiatric care in one of our Ambulatory Care Clinics. Immediate medical care ordered upon the recommendation of a physician will be provided, or arranged for. Your insurance will be billed and then you will be responsible for the balance of the charges. If you require admission to an inpatient bed, the program director at the home institution will be contacted for advice. On-the-job injury will be managed through the Occupational Health department

No resident is allowed to order x-rays, laboratory procedures, or order prescriptions for themselves or family members. Likewise, no consultations or prescribing for a hospital employee is allowed without a chart being pulled and the care documented. Medical service is available **only** through the Emergency Department, Walk-In Clinic or BMC faculty members for your needs. Disciplinary action will be taken if these rules are broken.

ON-CALL SCHEDULES AND SPECIAL TEACHING SESSIONS

A monthly schedule of On-Call duties and Educational Conferences will be given to you upon your arrival. The conferences are part of the Family Practice/Transitional Year Residency programming and are directed at Primary Care Management in all disciplines. You are encouraged to attend the Morning Conference and Noon Teaching Conference. Any changes to the on-call schedule should be coordinated with the service director and Medical Education.

COMPUTER ACCESS

Each person will have individual access to the hospital computer system. You will fill out the necessary paperwork at orientation. You will also receive the BMC policy on Computer Accounts/Confidentiality at that time. The library can be accessed 24 hours a day. After regular business hours a Public Safety officer can give you access to the library.

HOSPITAL POLICY

The following policy has been established by the Administration of Broadlawns and is applicable to all individuals housed on the hospital grounds. Parties, and/or disruptive social activities will not be tolerated. This might include destruction or defacement of property within the facility or excessive noise and inconvenience for other staff or patients. Any damages will be assessed to the individuals responsible and a letter forwarded to your program director. The use of alcoholic beverages is prohibited in the hospital. Should you have further questions, please call 515-282-2581.