

IOWA LUTHERAN HOSPITAL FAMILY MEDICINE RESIDENCY PROGRAM

Policy: Selection of Residents

First-Year Resident Selection

Applications will be accepted through ERAS. Supporting documentation must include a medical school transcript, a letter from the Dean of the medical school, two letters of reference, and a USMLE or NBOME transcript. Qualified applicants are notified and invited to schedule an interview. Interviews are held between November and January each year. The application deadline is December 1.

Only those students registered with the National Resident Matching Program (NRMP) may apply. Any interested student who is not registered with the NRMP is encouraged to register. In addition, medical students who have graduated or are graduating from a foreign medical school and who are seeking a position in the ILH program are required to have passed a standardized certifying medical exam and to have completed within the past year or be in the process of completing one year of post-graduate medical training in the United States. In the event the program does not fill all positions in the match, the program will fill those positions using the SOAP process offered through the NRMP.

All interviewees are scheduled to meet with the program director, faculty members, current residents, and the residency coordinator. Each interviewer completes an evaluation form.

After all of the interviews for the year are complete, all interviewers meet to develop a rank list. The final rank order is the responsibility of the Program Director, who then submits the list to the NRMP.

Second-Year Resident Selection

Application information is provided to all interested candidates who request it if an open position is anticipated. Physicians in other situations who request to apply are screened for the likelihood of their completing a family medicine residency prior to sending the information. An ERAS application form or CV, a medical school transcript, a copy of the medical school diploma, a letter from the Dean of the medical school, a letter from the PGY 1 Program Director, and one other letter of reference are required from all applicants. Once these are received, the applicant is notified and invited to schedule an interview.

Interviews for second-year applicants are structured exactly as for first-year applicants, but may occur at any time throughout the year. Each interviewer completes an evaluation form. The Program Director may offer a position to a second-year applicant at any time, depending on availability of a position and applicant qualifications.