

Card Fee Policy

Cards

Cards are issued based on American Heart Association requirements. Card fees as of February 1, 2013 are:

Heartsaver Courses	\$ 6.20 per card
Healthcare Provider Courses	\$ 6.20 per card
All Instructor Courses	\$16.00 per card
ACLS	\$ 7.55 per card
PALS	\$ 7.55 per card
Replacement Cards	\$10.00 per card

Instructors needing the cards printed by the CTC will be charged an additional \$1/card for this service.

The price of cards is subject to change and instructors will be given a 30 day notice of the price increase on the UnityPoint Health-Des Moines Training Center website.

Shipping and Handling

Shipping and Handling will be charged on all card orders sent from the Training Center – see order form for details.

Textbooks

The Training Center does not loan out textbooks. Instructors need to purchase textbooks directly from the ECC vendors.

Date last review:	3/2008	3/2009	3/2010	7/2010	5/2011	11/2011	1/2013	12/2014
Reviewer initials:	wg	Dd	dd	dd	dd	dd	dd	Ctc
Changes made:	yes	yes	no	yes	yes	yes	yes	yes