

Laundry Worker Job Description

Supervisor:

Environmental Services Supervisor

Qualifications:

Employment standards for this facility are consistent with EEOC for all people applying for or holding this position.

Education:

A high school diploma or equivalent preferred.

Training:

On the job training will be provided as well as on-going continuing education.

Essential Functions:

1. Maintain a steady work pace to produce an adequate supply of clean garments and linens.
2. Place garments and linens in drum of electrically powered washer.
3. Adjust temperature valves and maintain appropriate temperature as required and identify and report to any malfunctions in equipment.
4. Prevent the spread of infection through proper handling, storage, washing, and transporting of all garments and linens utilizing standard precautions.
5. Add soap and other solutions to laundry.
6. Operate an automated laundry solution dispensing system.
7. Transfer clothes from the washer to the dryer.
8. Hang, fold, and stack garments and linens.
9. Report any garments or linens in poor condition to the supervisor.
10. Distribute clothes to residents' rooms and place in the residents' assigned closets and/or dresser drawers.

11. Comply with established infection control and standard precaution practices and follow fire safety policies and procedures.
12. Observe all facility safety policies and procedures including working responsibly to ensure personal safety.
13. Attend in-service training programs.
14. Come to work in a clean, neat uniform and consistently present an appropriate professional appearance.
15. Come to work as scheduled and consistently demonstrate dependability and responsibility.
16. Follow Residents Rights policies at all times.
17. Accept and perform additional duties as assigned by your department head or Administrator in a cooperative manner.
18. Assume accountability for all information contained in the Employees Personnel Handbook and all Policy and Procedure Manuals.
19. Comprehend and follow all OSHA, State, and Federal policies and regulations.
20. The physical activities of this position involve: balancing, crouching, fingering, grasping, kneeling, lifting, pulling, pushing, repetitive movement, standing, and stooping.
21. An individual in this position will be required to carry or lift weights in the range of 25 to 34 pounds sometimes more with assistance.
22. The sensory and communicative activities essential to the performance of this position including: feeling, hearing, seeing, smelling, reading, writing, and speaking.
23. An individual in this position will be exposed to inside and outside environmental conditions, and physical, chemical, or respiratory hazards.
24. An individual in this position may be exposed to Bloodborne Pathogens.

I _____ (Name Printed) have read and understand the job description listed above and agree to comply with the facility policies and procedures as well as State, Federal, and Local rules/regulations. I understand the safety and well-being of both the residents and staff members is the number one priority of this facility. I am aware that being knowledgeable of and following the policies and procedures listed in this job description are an essential requirement of this position.

Employee Signature

Date