

State of Iowa Technician Proxy Policy

Definition and Process per the National Certification Program:

Technician Proxies can review and approve seat checks for recertification. This is not associated in any way with being a Senior Checker. It is simply a way to fill a need in areas with few Certified Instructors. Once approved as a Technician Proxy, an individual will remain one until their CPS Certification expires.

Anyone who has been a Certified Technician for at least six months, or is an Instructor Candidate, may apply to be a Technician Proxy. When an individual is eligible to apply, they will see the action item "Apply to be a Technician Proxy" in their CPS Online Profile.

Once approved, their status will continue to be "Certified Technician" but they will see Extra Training: Technician Proxy in their Online Profile.

There are two steps in the process to become an approved Technician Proxy:

1. Submit a complete application
2. Pay the \$15.00 fee

The application is available under Resources then Forms. An individual must include two signed testimonials from two different Certified Instructors.

Each testimonial is to be completed following a Certified Instructor's observation as the individual conducts at least two real (not mock) seat checks. They will do a real seat check and also evaluate another technician's technical and communication skills and provide feedback –just like an instructor would review a seat check for skills verification. The Certified Instructor will use these observations to evaluate the individual's readiness and ability to (1) provide suitable and appropriate feedback and (2) pass and fail seat checks appropriately. Since the individual is not an approved technician proxy during this review, the technician who is completing the seat check will enter the Instructor's name online.

Iowa CPS Instructor Team Policy (October 2011):

The State of Iowa CPS Instructor team has determined that we will **NOT** participate in the utilization of Technician Proxy roles/designations in Iowa. Discussion surrounding this role concluded that our technicians have reasonable access to a Certified Instructor and therefore the need for this role is not applicable in the State of Iowa.

If a technician were to access the application process online via the Certification website, our instructor team's ability to be in control of preventing the application be successful lies with the two signed testimonials from two different Certified Instructors that are required with the application.