

**CENTRAL IOWA HEALTH SYSTEM
GRADUATE MEDICAL EDUCATION COMMITTEE**

POLICY ON OVERSIGHT OF PROGRAM CHANGES

I. Purpose

This policy establishes guidelines governing the responsibilities of the Central Iowa Health System (CIHS) Graduate Medical Education Committee (GMEC) concerning residency program changes and reports to the Accreditation Council for Graduate Medical Education (ACGME)

II. Responsibility

The GMEC is an administrative committee of CIHS and is charged with the responsibility of reviewing and approving residency education changes and reports to the ACGME for all CIHS sponsored programs.

III. Procedures

Per the ACGME Institutional Requirements Effective: July 1, 2007, Section III.B.10, the GMEC is charged with oversight of program changes and must review the following residency program changes and reports prior to submission to the ACGME by the program directors. Once approved by the GMEC the Director of Medical Education who is the designated institutional official of CIHS, must review and cosign all correspondence submitted to the ACGME and its Residency Review Committees.

- A. All applications for ACGME accreditation of new programs and subspecialties.
- B. Changes in resident complement.
- C. Major changes in program structure or length of training.
- D. Additions and deletions of participating institutions.
- E. Appointments of new program directors.
- F. Progress reports requested by any Review Committee.
- G. Responses to all proposed adverse actions.
- H. Requests for exceptions to resident duty hours.
- I. Voluntary withdrawal of ACGME-accredited program accreditation.
- J. Requests for an appeal of an adverse action and,
- K. Appeal presentations to a Board of Appeal or the ACGME.